

# California Energy Commission



**CLASSIFICATION:** Planner I-Energy Facility Siting (EFS)

**TENURE/TIMEBASE:** Permanent/ Full-Time

**SALARY:** \$4,600 - \$5,758

**LOCATION:** Siting, Transmission and Environmental Protection Division  
Siting Office  
Sacramento, CA

**FINAL FILING DATE:** Until Filled

The California Energy Commission, a special funded agency, is looking for a qualified candidate for the Siting, Transmission and Environmental Protection (STEP) division to help shape California's critical energy future. The STEP division ensures that energy facilities are authorized in an expeditious, safe and environmentally acceptable manner. We prepare environmental documentation for the Commission's power plant site certification process, as required by the California Environmental Quality Act (CEQA) and the Warren-Alquist Act. To attain our objectives, the division maintains a committed and creative staff of experts in more than 20 environmental and engineering disciplines. The division's range of technical expertise allows it to perform balanced independent evaluations of complex and controversial projects. If energy is your passion, or if you feel compelled to help mold our energy infrastructure for a renewable future, then we encourage you to apply.

**DUTIES/RESPONSIBILITIES:** Under the direction of the Siting Office Manager, the incumbent serves as a team leader on the less complex energy facility (e.g., electric power plants and associated linear facilities) siting projects. The incumbent coordinates the efforts of subordinate staff members on siting projects, recommends actions, policies and procedures affecting project and program direction; and implements approved activities, policies and procedures to achieve division goals and objectives.

**DESIRABLE EXPERIENCE/QUALIFICATIONS:** Candidates should have excellent writing, editing, communication and organization skills, as well as the ability to manage multiple projects with varying priorities. Candidates should have general knowledge of CEQA, Commission Siting Regulations, and California's diverse environment. The incumbent must have proficient computer skills using word processing, spreadsheet, electronic mail, internet, and will be required to have the ability, as well as flexibility, to travel for participation in site visits, public workshops, and hearings.

**WHO MAY APPLY:** Eligible candidates who are current state employees with status in the above classification, lateral transfers from an equivalent class who meet the minimum qualifications of this classification, former state employees who can reinstate into this class, or persons who are reachable on a current employment list for this classification. Appointment is subject to the provisions of the SROA process: SROA/SURPLUS/ REEMPLOYMENT candidates are encouraged to apply and must attach a copy of their status letter in order to be considered. Applications will be screened and the most qualified may be contacted for an interview.

Interested applicants must submit a completed Standard State Application (Form STD. 678) with an original signature, to the contact/address listed below. Electronic applications will not be  
(over)

accepted. You must clearly indicate the basis of your eligibility (i.e., list, transfer, SROA/Surplus, reinstatement, etc.), RPA # 710-070 and Position # 710-4734-001 in the “Explanation Section” of the STD. 678.

**Please Note:** Possession of the minimum qualifications will be verified prior to the interview and/or appointment. If it is determined an applicant does not meet the minimum qualifications, the application may be forwarded to the State Personnel Board for review and the applicant’s name may be removed from the eligibility list.

**SUBMIT APPLICATIONS TO:**

Personnel Services Office  
Attn: RPA #710-070  
1516 9<sup>th</sup> Street, MS-3  
Sacramento, CA 95814

View full Duty Statement:  
<http://www.energy.ca.gov/careers/jobs.html>

***For additional questions regarding this recruitment, you may contact (916) 654-4305 or email [personnelservices@energy.ca.gov](mailto:personnelservices@energy.ca.gov).***

***California Relay (Telephone) Service – TDD Phones: 1-800-735-2929 and Voice Phones: 1-800-735-2922***